

The Holy Family Technology College

Admissions Policy

Date issued: September 2009

THE MISSION STATEMENT OF THE COLLEGE

The Holy Family Technology College is a Catholic community embracing the clear Christian values of respect, service and justice.

We are a family of many cultures sharing one faith.

We exist to educate young people towards excellence in all dimensions of their lives, recognising the uniqueness of each and the equality of all.

THE HOLY FAMILY TECHNOLOGY COLLEGE
POLICY FOR THE ADMISSION OF PUPILS TO YEAR 7 IN SEPTEMBER 2010/2011

The Holy Family Technology College is the only Catholic Secondary School in the London Borough of Waltham Forest. The school is a mixed, comprehensive, specialist school catering for the needs of boys and girls between the ages of 11 and 19.

Whenever there are more applications than places available, priority will always be given to Catholic applicants in accordance with the over subscription criteria listed below. All applicants are required to declare their positive support for the aims and ethos of the school.

The Governing Body of the College has responsibility for all admission arrangements and intend to admit up to **180** eleven year old boys and girls for Year 7. Priority will be given to children from baptised practising Catholic families whose parents desire first and foremost a Catholic education for their child.

Practice of the Catholic faith will be determined by the Governors with reference to the following: evidence that the child has been baptised and a reference from the Parish Priest confirming practice of the faith in relation to Sunday observation of the sacrament of the Eucharist.

All parent(s) will be asked to take Parts A and B of the Supplementary Information Form to their Parish Priest who will complete the reference section. Part A is your self-assessment and is to be kept by the Priest and should **not** be returned to the school. Part B is the Priest's reference and should be forwarded to the Holy Family Technology College by 4.30pm on Friday 23 October 2009. The Common Application Form must be returned to the Pupil Admissions Service of your Local Education Authority by 4.30pm on Friday 23 October 2009.

Families will be informed of places offered by the LEA by 2nd March 2010.

Deadline for letters appealing against an unsuccessful application to be received by the Chair of Governors, Mrs Virginia Fawcett, c/o The Holy Family Technology College by 31st March 2010.

Over subscription Criteria

At any time where there are more applications for places than the number of places available, places will be offered according to the following order of priority:

- 1 "Looked after" children from Catholic families in public care.
- 2 Baptised, practising Catholic children who are resident in the parishes of Our Lady and St George; Our Lady of the Rosary and St Patrick; St Joseph; Christ the King; Our Lady of Grace and St Teresa of Avila and Our Lady of Lourdes.

At this point should there remain over-subscription, the following tie-break arrangements will apply:

- a) Children of practising Catholic families residing within the Parishes (above) who have a sibling attending the College at the time of application.
- b) Children of practising Catholic families residing within the Parishes (above) who live nearest to the College as determined by the

shortest walking distance from the applicant's home to the main entrance of the school, measured by the use of public highways and footpaths, excluding common land – as measured by reference to the geographical mapping system. The College entrance is 1 Shernhall Street, Walthamstow E17 3EA.

- 4 The Governors, at this point, will offer any remaining places available to the children of practising Catholic families residing in the Deaneries of Redbridge (excluding Our Lady of Lourdes), Hackney, Newham and Haringey.
- 5 At this point, the Governing Body, having met its obligation to the Catholic community, will offer any remaining places to the children of applicants who are baptised Catholics, but who genuinely desire their child to attend The Holy Family Technology College.

Remaining places will be offered in the following order of priority:

- (i) To "Looked after" children in public care.
- (ii) To candidates of other Christian traditions whose parents support the aims and ethos of The Holy Family Technology College and whose application is supported by a reference supplied by their Minister of Religion.
- (iii) To candidates of other faiths whose parents are supportive of the aims and ethos of The Holy Family Technology College and whose application is supported by a reference from their religious leader.

In section (i) to (iii) of Category 5, should tie break arrangements need to be applied, priority will be given as follows:

- (a) To candidates with a sibling attending the College at the time of application.
- (b) To candidates living nearest to the College as determined by the shortest walking distance from the applicant's home to the College entrance at 1 Shernhall Street, Walthamstow E17 3EA measured by use of public highways and footpaths, excluding common land – as measured by reference to the geographical mapping system.

Please Note:

Children who have a Statement of Special Educational Needs

The Governing Body acknowledges that the law provides a quite distinct and separate process for the admission of those children with a Statement of Special Educational Needs. The Governing Body undertakes to work in full co-operation with the appropriate agencies to ensure such applications are processed in accordance with the Code of Practice for Children with Special Educational Needs.

Definition of a practising Catholic

The term practising Catholic is taken to denote a baptised person who is in full communion with the Catholic Church. The Catechism of the Catholic Church describes the Sunday Eucharist (Saturday Vigil) as the foundation of all practice.

In keeping with the above teaching, a Priest will confer the status of practising Catholic, where a child has been baptised and Sunday attendance at Mass is the established practice of the child and family.

Definition of sibling

A brother or sister, residing under the same roof, who is currently attending the College. The term sibling also includes half-siblings, adopted siblings and step-children.

Definition of residence

The residence at which a child lives with its birth parent, legal guardian or foster parents.

Admission to the Sixth Form

Places will be offered to existing students in Year 11 where they clearly indicate their desire of a place and their likely suitability in terms of the requirements of the course.

Remaining places in the Sixth form will be distributed according to the over-subscription criteria, subject to applicants fulfilling the individual requirements of suitable courses.

No more than 150 students (including, where appropriate, students beyond the College's existing Year 11) will be offered places in the Lower Sixth Form in September 2010.