

HOLY FAMILY CATHOLIC SCHOOL



Children with health needs who cannot attend

Date agreed	May 2023 DRAFT
Next review date	May 2024 (or in line with Catholic Education Services (CES) / LBWF Changes)

THE MISSION STATEMENT OF THE SCHOOL

Holy Family Catholic School is a Catholic community embracing the clear Christian values of respect, service and justice.

We are a family of many cultures sharing one faith.

We exist to educate young people towards excellence in all dimensions of their lives, recognising the uniqueness of each and the equality of all.

Contents

1. Aims	2
2. Legislation and guidance	2
3. Responsibilities of the school	2
4. Monitoring arrangements.....	Error! Bookmark not defined.
5. Links to other policies	Error! Bookmark not defined.

1. Aims

This policy aims to ensure that:

- › Suitable education is arranged for pupils on roll who cannot attend school due to health needs
- › Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

2. Legislation and guidance

This policy reflects the requirements of the Education Act 1996.

It is also based on guidance provided by our local authority.

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https://thehub-beta.walthamforest.gov.uk/attendance_children_missing_education

3. Responsibilities of the school

3.1 If the school makes arrangements

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

The Head of Year and Complex Behaviour Lead for that year group will be responsible for making and monitoring these arrangements. Students not attending school will be a weekly item at the weekly referral meetings.

Work can be set on google classroom or e-mailed to the student, hard copies may be delivered, we may work with hospital schools where appropriate.

The HOY and CBL will liaise with parents and children about these arrangements, via phone, e-mail, virtual meetings and where possible face to face home visits and meetings.

When we are able to reintegrate students back into school appropriate support systems bespoke to the child's needs will be put in place, for example risk assessments, reports, part time TTs, referrals, key workers.

3.2 If the local authority makes arrangements

If the school can't make suitable arrangements, Waltham Forest will become responsible for arranging suitable education for these pupils.

The school will liaise with BACME to ensure that arrangements are suitable and meet the needs of the child. These will be reviewed and monitored regularly.

If the student or family are not engaging with the work set or communicating with the school, we would deem this an unsuitable arrangement. In this case the child may be referred to the Fair Access Panel (FAP). FAP can

consider a temporary placement to assess and intervene with needs resulting in school refusal or nonattendance. Following this a re-integration plan would be negotiated to return the pupil to a mainstream educational setting.

In cases where the local authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil
- Share information with the local authority and relevant health services as required
- Help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into school successfully
- When reintegration is anticipated, work with the local authority to:
 - Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible
 - Enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school)
 - Create individually tailored reintegration plans for each child returning to school
 - Consider whether any reasonable adjustments need to be made