



# Holy Family Catholic School & Sixth Form

Headteacher: Dr. A. Stone BA Hons (Cantab) NPQH



## Walthamstow House Site

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## Wiseman House Site

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22<sup>nd</sup> May 2020

Dear Parents/Carers

I am writing to give you all a further update regarding our plans for the school after half-term. We have spent the past week developing a plan for a limited re-opening of school for a very small number of additional students each day. After the half-term break this is what we are planning:

- First, we will continue to be open for the children of key workers and for vulnerable children.
- In addition, we shall be contacting all Yr 10 and Yr 12 students in due course and inviting them in to meet with a member of staff on a date between Tuesday June 2<sup>nd</sup> and Friday June 12<sup>th</sup>.
- This will be the first phase of our opening the school to more students and I want to assure you that this gradual increase in student numbers has been carefully planned and risk assessed so that everyone attending school will be safe.

There will be a maximum of twenty Yr 10 and twenty Yr 12 students invited in on any given day. Students will receive further details from either Mrs Klitou (for Yr 10 students) or Mr Delf (for Yr 12 students). It will be essential that everybody follows all instructions from teachers in order to reduce any risk of infection. This will include social distancing, following all instructions from teachers and ensuring that everyone practices good hygiene and uses the sanitisers provided.

We are staggering the arrival times of the students as follows:

- Children of key workers and vulnerable students must arrive at 8.30 and must stay all day until 3.10pm. Students will not be permitted to come and go or to arrive after 8.30am.
- Yr 10 and Yr 12 students **who have received an appointment** must arrive for 10am on that day. They should expect to be in school until 3pm. Only students who have been given an appointment may attend. If a student arrives who has not been given an appointment they will be sent home.

We will be strictly applying the rules around infection prevention and, if any student cannot meet our expectations then they will be sent home. This is for the safety and

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protection of everyone in our school community. I ask that you, as parents/carers, explain the importance of social distancing and hand hygiene to them. It is vitally important that they understand and respect this.

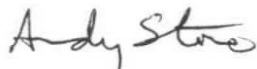
As I said in the letter I sent you earlier in the week, there is, at present, no plan for more than limited numbers of students in Yr 10 and Yr 12 to attend school. This may change and our plans will be under constant review as the situation with COVID19 evolves and government guidance develops. All other year groups must not attend school yet and will continue to be provided with work to complete at home.

I understand that some of you may have particular concerns about your son/daughter returning to school, even in this limited way, and I want to assure you that we shall do everything possible to keep them safe. We believe it will be of value for students to attend school for a day in this way and for them to have a catch up session with a member of staff who can support and guide them in their studies and with any other issues they may have at this time. Staff will be looking forward to seeing the students and we hope that they too will appreciate the opportunity to come into school. We want to get back to some degree of normality as challenging as this is going to be for everyone.

Please note that only a very limited lunch service will be available and that this may well only be a sandwich lunch. Students may choose to bring a packed lunch in with them but they will not be permitted to go off site during the day for food or any other reason.

Thank you for your support of the school and we hope that this limited re-opening will prepare us for a wider re-opening of the school whenever it is safe to do so with larger numbers.

Yours sincerely

A handwritten signature in cursive script that reads "Andy Stone".

Dr Andy Stone  
Headteacher